




DCUSA Change Report		At what stage is this document in the process?
<h2>DCP 317</h2> <h3>Aligning the DCUSA ‘Smart Meter Installation Forecast’ reporting obligation to make use of the BEIS rollout profile template.</h3> <p><i>Raised on 9th May 2018 as a Standard change.</i></p>		01 – Change Proposal
		02 – Consultation
		03 – Change Report
		04 – Change Declaration
Purpose of Change Proposal: The intent of this Change Proposal is to amend the ‘User Smart Meter Installation Forecast Reporting’ obligations set out in Part 4 of Schedule 24 to make use of the rollout profile template that is issued by BEIS.		
	This document is issued in accordance with Clause 11.20 of the DCUSA, and details DCP 317 – Aligning the DCUSA ‘Smart Meter Installation Forecast’ reporting obligation to make use of the BEIS rollout profile template.	
	DCP 317 is considered a Part 2 matter and Parties are invited to consider the proposed amendment (Attachment 1) and submit their votes using the Voting form (Attachment 2) to dcusa@electralink.co.uk by 13 July 2018 .	
	The voting process for the proposed variation and the timetable of the progression of the Change Proposal (CP) through the DCUSA Change Control Process is set out in this document.	
	If you have any questions about this paper or the DCUSA Change Process, please contact the DCUSA by email to dcusa@electralink.co.uk or telephone 020 7432 3011.	
	Impacted Parties: DNOs and Suppliers	
	Impacted Clauses: Schedule 24 – Paragraph 4.2	

Contents

1	Executive Summary	3
2	Governance	3
3	Why Change?	4
4	Solution	4
5	Relevant Objectives	4
6	Impacts & Other Considerations	5
7	Implementation	5
8	Legal Text	5
9	Code Specific Matters	6
10	Recommendations	6



Any questions?

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N/A

Timetable

The timetable for the progression of the CP is as follows:

Change Proposal timetable

Activity	Date
Initial Assessment Report	16 May 2018
Change Report Approved by Panel	20 June 2018
Change Report issued for Voting	22 June 2018
Party Voting Closes	13 July 2018
Change Declaration Issued to Parties	17 July 2018
Implementation Date	First DCUSA Release following Approval.

1 Executive Summary

What?

- 1.1 This change seeks to amend the 'User Smart Meter Installation Forecast Reporting' obligations set out in Schedule 24 – 'Service Levels for Resolving Network Operational Issues and Associated Reporting Requirements', to mirror the Business Energy Industrial Strategy (BEIS) rollout profile template.

Why?

- 1.2 Suppliers have a licence condition to roll out smart meters to Domestic and smaller I&C customers by 2020. This obligation is part of the BEIS driven 'Smart Metering Implementation Programme' (SMIP), where Suppliers are required to provide anticipated roll out data to BEIS, the Authority and electricity Distribution Network Owners (DNOs) to manage progress against the targets. BEIS developed the rollout profile template which is used by Suppliers to provide all sets of data to those that they are required to send such data to.
- 1.3 The BEIS rollout profile template was updated in October 2017 which means that the table that acts as the 'Smart Meter Installation Forecast' template contained within Schedule 24 is no longer accurate and thus, needs to be updated.

How?

- 1.4 Rather than updating the table in DCUSA that acts as the 'Smart Meter Installation Forecast' template each time that BEIS issue a revised rollout profile template, a solution has been developed that aims to futureproof the DCUSA requirement. Any update to the DCUSA requires a Change Proposal to be raised and for it to follow the Change Control Process which takes time and resource to achieve. This CP seeks to remove the table that acts as the 'Smart Meter Installation Forecast' template and direct Parties to use the rollout profile spreadsheet template that is issued by BEIS which contains a tab for the DCUSA reporting requirements. This will ensure that Schedule 24 remains up to date and fit for purpose.

2 Governance

Justification for Part 2 Matter

- 2.1 This change proposal is considered a Part 2 matter as it is a minor amendment to the DCUSA to mirror that which is required by BEIS.

Requested Next Steps

- 2.2 The Panel considered that the Proposer has carried out the level of analysis required to enable Parties to understand the impact of the proposed amendment and to vote on DCP 317.

3 Why Change?

Background of DCP 317

- 3.1 Schedule 24 becomes out of date each time a new BEIS rollout profile template is produced, as it is reliant on the change process to progress a new CP to update the Schedule. This process can be avoided by removing the table that acts as the 'Smart Meter Installation Forecast' template from Schedule 24 which is also hosted on the DCUSA website and instead referencing the rollout profile template as provided by BEIS and hosting that template on the DCUSA website. This means that Parties will always have access to the most recent version, without the requirement to raise a CP.

4 Solution

DCP 317 Assessment

- 4.1 This change seeks to update Schedule 24 to remove the table which acts as the 'Smart Meter Installation Forecast' template and instead, will reference the rollout profile template as provided by BEIS and that the most recent version will be available on the DCUSA website.

5 Relevant Objectives

Assessment Against the DCUSA Objectives

- 5.1 For a DCUSA Change Proposal to be approved it must be demonstrated that it better meets the DCUSA Objectives. The CP form provided as Attachment 3, details which of the DCUSA Objectives the Proposer considers DCP 317 better facilitates.
- 5.2 The below table shows the impact assessment upon the relevant objectives within DCUSA.

Impact of the Change Proposal on the Relevant Objectives:	
DCUSA General Objectives	Identified impact
1 - The development, maintenance and operation by the DNO Parties and IDNO Parties of efficient, co-ordinated, and economical Distribution Networks	None
2 - The facilitation of effective competition in the generation and supply of electricity and (so far as is consistent therewith) the promotion of such competition in the sale, distribution and purchase of electricity	None
3 - The efficient discharge by the DNO Parties and IDNO Parties of obligations imposed upon them in their Distribution Licences	None
4 - The promotion of efficiency in the implementation and administration of the DCUSA	Positive

5 - Compliance with the Regulation on Cross-Border Exchange in Electricity and any relevant legally binding decisions of the European Commission and/or the Agency for the Co-operation of Energy Regulators.

None

- 5.3 The Proposer believes that DCUSA General Objective Four will be better facilitated by this Change Proposal as aligning the DCUSA reporting requirements to the existing BEIS reporting requirements will promote efficiency in the implementation and administration of the DCUSA by merging two sets of reporting requirements into a singular requirement.

6 Impacts & Other Considerations

Does this Change Proposal impact a Significant Code Review (SCR) or other significant industry change projects, if so, how?

- 6.1 Not applicable

Consumer Impacts

- 6.2 No consumer impacts have been identified.

Environmental Impacts

- 6.3 In accordance with DCUSA Clause 11.14.6, the Proposer assessed whether there would be a material impact on greenhouse gas emissions if DCP 317 were implemented. The Proposer did not identify any material impact on greenhouse gas emissions from the implementation of this CP.

7 Implementation

- 7.1 It is intended that this Change Proposal will be implemented in the next applicable DCUSA release following approval, which is expected to be 01 November 2018.

8 Legal Text

- 8.1 The legal text for DCP 317 has been reviewed by the DCUSA legal adviser and is provided as Attachment 1 to this Change Report.
- 8.2 DCP 317 amends Paragraph 4.2 of Schedule 24 and removes the table below Paragraph 4.3 which acts as the 'Smart Meter Installation Forecast' template. The Proposer is satisfied that the legal text meets the intent of the change.

9 Code Specific Matters

Modelling Specification Documents

9.1 Not applicable.

Reference Documents

9.2 The 2018 Q2 Rollout Profile Template issued by BEIS acts as Attachment 4.

10 Recommendations

Panel's Recommendation

10.1 The Panel approved this Change Report on 20th June 2018. The Panel considered that the Proposer has carried out the level of analysis required to enable Parties to understand the impact of the proposed amendment and to vote on DCP 317.

10.2 The Panel have recommended for this report to be issued for voting and DCUSA Parties should consider whether they wish to submit views regarding this Change Proposal. The Voting Form can be found in Attachment 2.

Attachments

- Attachment 1 – DCP 317 Legal Text
- Attachment 2 – DCP 317 Voting Form
- Attachment 3 – DCP 317 Change Proposal
- Attachment 4 – BEIS Smart Meter Rollout Template and Guidance